

# HOGAN • HANSEN

A Professional Corporation  
 Certified Public Accountants and Consultants

## W-2 Worksheet

Forms due to employees by  
 January 31st.  
 Return as soon as possible  
 to ensure enough time to  
 prepare complete and  
 accurate returns.

Business or  
 Your Name \_\_\_\_\_

Address \_\_\_\_\_

EIN / SSN \_\_\_\_\_

### Employee List

Name & Address	EIN/SSN	Gross Wages	Federal W/H	Social Security	Medicare	State W/H	Net Pay	PIK Wages
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

### Payroll Tax Deposits Paid

	Date Paid	Amount	Date Paid	Amount	Date Paid	Amount	Date Paid	Amount
1st Quarter	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____
2nd Quarter	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____
3rd Quarter	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____
4th Quarter	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____

Grand Total for the Year \$ \_\_\_\_\_